

P.O. Box 17772, Atlanta, GA 30316 | 987 Ira Street SW Atlanta, GA 30310 | 404.458.3193 | stewartcenter.org

Girls' Night Out is Back! Atlanta National Golf Club 350 Tournament Players Drive, Milton, GA November 3, 2022 7:00-10:00pm

The Stewart Center is a 501(c)(3) nonprofit community development organization serving children and families in the Pittsburgh community of Atlanta. The Center promotes strong communities through educational initiatives, wellness resources, and housing solutions. The Center directs all of its resources in partnership with residents of the Pittsburgh community of south Atlanta to transform the neighborhood into a place of hope and opportunity.

After putting Girls' Night Out (GNO) on hold because of the pandemic, APSC is excited to announce that our fundraiser, GNO, is back! This is an excellent opportunity to expose Artisans and their wares to the broader community while also benefiting a great cause. Please see <u>FAQs</u> for more information about the event and registration.

Vendor Agreement

Vendor agrees to the following terms:

- Vendor will pay a one-time booth fee of \$100 to secure a space at the event.
- Vendor will donate 15% of the sales from the event to APSC.
- Vendor will be responsible for set-up, clean-up, and decorating their assigned table.
- Vendor will send APSC 15% of sales by November 17, 2022 via PayPal
- Vendor will agree to promote the event via social media and website.
- Vendor will agree to participate in week-long virtual event following market for any customers who missed the in-person event.

| Vendor Signature: | Date: |
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<u>FAQs</u>

How do I complete vendor registration?

There are <u>three</u> easy steps:

- 1. Complete the online <u>form</u>.
- 2. Pay Booth Fee <u>here</u> via PayPal.
- 3. Sign & Send Vendor Agreement. We can send a copy of the agreement via Docu-sign upon request.

What does the Booth Fee include?

The \$100 fee includes:

- Access to the event space at 5PM (or earlier depending on event space availability day of the event)
- 6' to 8' table with white tablecloth
- Dinner plus two drink tickets
- Access to electricity, if requested
- Exclusive promotion on Stewart Center Facebook, Instagram, e-newsletters, and website.

Can I promote the event on my business page?

Absolutely! We ask that you tag the Andrew P. Stewart Center (or @thestewartcenter on Instagram) in any online promotion.

How many attendees will be at the event?

Over 100 attendees.